



DAVE CHITTENDEN  
Chief Deputy Director

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**INTERNAL SERVICES DEPARTMENT**

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September 20, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

23 September 20, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

**COUNTY OF LOS ANGELES PUBLIC LIBRARY  
CARSON LIBRARY AMERICANS WITH DISABILITIES ACT IMPROVEMENT  
APPROVE INCREASE IN PROJECT SCOPE AND  
APPROVE REVISED PROJECT BUDGET  
CAPITAL PROJECT NO. 87146  
(SECOND DISTRICT - 3 VOTES)**

**SUBJECT**

Approval of the recommended actions will find the Carson Library, Americans with Disabilities Act Improvement Project (Project) is categorically exempt from the California Environmental Quality Act, establish Capital Project No. 87146, approve the projects scope, budget, and authorize the Chief Deputy Director of Internal Services Department, or his designee, to deliver the Project using a Board-approved Job Order Contract(s).

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) in that it meets the criteria set forth in Section 15301 of the State CEQA Guidelines and is exempt pursuant to Class 1 of the County's Environmental Document Reporting Procedures and Guidelines.
2. Approve the increase in scope and Project budget from \$127,000 to \$230,000 for the hazardous material abatement work that is necessary.
3. Increase the Project from the previously adopted budget. Due to previous Board action, Capital Project No. 87146 has adequate appropriation for the additional work.

4. Authorize the Chief Deputy Director of the Internal Services Department (ISD), or his designee, to deliver the Project using a Board-approved Job Order Contract(s).

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the Carson Library, Americans with Disabilities Act (ADA) Improvement Project is categorically exempt from CEQA, establish Capital Project No. 87146, approve the Projects scope, budget, and authorize the Chief Deputy Director of Internal Services Department, or his designee, to deliver the Project using a Board-approved Job Order Contract(s).

On July 17, 2012, your Board approved nine ADA Improvement Projects, including the Carson Library ADA Improvement Project, and authorized ISD to complete the plans using a previously Board-approved Job Order Contract(s).

The scope of work for the Carson Library Project located at 151 East Carson Street, Carson, included the design and construction to complete ADA upgrades including the men's and women's restrooms, an upgraded service counter, ADA compliant drinking fountains and a new curb ramp and path of travel from the parking lot. During the design phase of this Project, ISD completed a hazardous material inspection for the Project on all of the components to be demolished for the new upgrades. The hazardous material report noted that the ceramic tile in the restrooms contained a hazardous material (lead) and would need to be abated and disposed of in a State approved landfill. Safe removal methods include containing the work area to prevent dispersal of lead dust and chips, wet sanding and scraping.

The abatement work and cost were not included in the original scope and budget. Therefore, ISD is requesting your approval to increase the scope and Project budget to complete the abatement work. The design completed in June 2015 through the use of previously approved as-needed JTC Architects. Upon your Board's approvals, construction will commence, including removal of the hazardous material, by using a previously Board-approved Job Order Contract(s).

#### **Implementation of Strategic Plan Goals**

The proposed Projects will support the Countywide Strategic Plan Goal of Operational Effectiveness/Fiscal Sustainability (Goal 1) by investing in public infrastructure that will promote equal access to County services, programs and activities for persons with disabilities.

#### **FISCAL IMPACT/FINANCING**

Your approval of the recommended action will increase the Carson Library ADA Improvement Capital Project No. 87146 total Project budget from \$127,000 to \$230,000, which includes a change order contingency of \$35,000. The additional \$103,000 in appropriation was approved by previous Board action.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the Project is a replacement of a building system, therefore, it is exempt from the one percent allocation of the design and construction costs for the Civic Art Fund.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed general improvement Project is categorically exempt from the (CEQA). The Project includes ADA alterations to interior fixtures, public restrooms, ramps, curb cuts, drinking fountains and other amenities. Therefore, the Project is exempt in accordance with Section 15301 of the State CEQA Guidelines, as the Project consists of a minor alteration to an existing public facility based on the Project records and does not involve expansion of an existing use. These actions are also exempt from Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are not cumulative impacts, unusual circumstance or other limiting factors that would make the exemption inapplicable based on the Project records.

ISD has previously filed a Notice of Exemption for this ADA project as applicable with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

## **CONTRACTING PROCESS**

The Project will be constructed using a Board-approved Job Order Contract(s).

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current services or projects. Proper protocols will be followed during the hazardous materials removal will be completed with no disruption to the facility and staff.

## **CONCLUSION**

Please return one adopted copy of this Board letter to the ISD, Facilities Operations Service, one adopted copy to the Chief Executive Office, Capital Programs Division and one adopted copy to Public Library.

The Honorable Board of Supervisors

9/20/2016

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Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D Chittenden", with a stylized flourish at the end.

DAVE CHITTENDEN

Chief Deputy Director

DC:PE:JA:EU:jl

c: Executive Office, Board of Supervisors  
Chief Executive Officer  
Chief Operations Officer  
County Counsel  
Public Library